



ARKADIA SELF PARK
MONTHLY PARKING APPLICATION

Form with fields for: LAST NAME (Please Print), FIRST NAME, UNIT/STE #, EMAIL ADDRESS, BILLING ADDRESS, CITY, STATE, ZIP CODE, HOME ADDRESS, CITY, STATE, ZIP CODE, PHONE: (MOBILE), MAKE OF CAR, MODEL, YEAR, COLOR, LICENSE PLATE NO.

MONTHLY PARKING PAYMENTS:
Please make all checks payable to "SP PLUS."

Enclosed is my payment for \$ N/A representing the first month's parking fee and \$ 0 activation fees (non-refundable). I understand that (i) parking privileges are provided on a monthly basis only, (ii) the parking fee (which is subject to change) is to be paid, in advance, by the 5th day of each month, a \$ 0 late fee will be charged if payment is not received by the due date (iii) there will be a \$ 25 charge to replace my key-card if it is lost or damaged, (iv) payment of parking fees grants me a license to park only and does not create any bailment of any kind, and (v) we do not pro-rate to cancel parking and full month parking fees are due.

Signature line and Date: _____

APPLICANT'S SIGNATURE

Upon acceptance of your parking application, you will be issued a transponder, which must be used at the entrance and exit scanners to access the garage. Each transponder is assigned a unique serial number, which identifies the monthly parker. If it is lost or damaged, please notify the garage manager so that a new one can be issued. The number of the old transponder will be deactivated on a central computer, which controls the validity of each transponder. The transponder issued is to be used only by the registered parker. Any transfer or use of the transponder by someone other than the registered parker will result in revocation of the monthly parking privileges. Applicant understands and agrees that the information provided may be shared with City of Chicago and Cook County tax departments in the event of an audit.

No allowance is made for vacations or other periods when your car is not in the garage. If your account is delinquent, your transponder may be deactivated and/or your car may be locked up or removed by towing (at your expense) until payment in full is received. Interest at the maximum legal rate, along with costs and attorney's fees, may be applied to overdue accounts. We reserve the right to terminate parking privileges effective on the date we specify in our notice to you. If we terminate prior to the end of the month, the prepaid monthly fee will be prorated and the unused portion will be refunded.

Cook County Parking Tax - In order to be in compliant with the audit procedures established by the Cook County Department of Revenue, all residents MUST execute a parking agreement that runs concurrent with your housing lease agreement. If you do not agree to this audit requirement, you cannot be considered "tax exempt" by the county and your monthly parking rate will increase by an amount equal to the County tax rate then in effect (presently 9%). If you terminate your parking agreement early for any reason you will be assessed the Cook County tax for the entire period of your lease. If you renew your residence lease, you must also renew your parking agreement or you will be subject to the higher resident rate that includes the Cook County parking tax.

As a resident of the building we are pleased to offer you the opportunity to park in the garage at the special resident tax exempt rate in effect at the time of the execution of your lease. The terms of your parking agreement are spelled out in the parking application which is available from our garage manager. A fully executed copy of your parking agreement will be added to your lease as Exhibit A. As mandated by the County ordinance, your parking agreement must run concurrently with your lease term. Should you desire a shorter parking option, your parking rate will be at the regular taxable rate.

Day and Night monthly parkers must abide by the in/out times made available for their rates. Any violations will result in the towing of your vehicle from the facility at your expense and revocation of your parking privileges. For non-residential Commuter monthly parkers, overnight storage of a vehicle or the continuous use of a parking space for 48 consecutive hours or more is not permitted without prior approval of SP PLUS.

We cannot be responsible for damage to or loss of your vehicle or for any items or valuables left in your car. Our employees are not authorized either to accept responsibility for or to store any such items.

FOR OFFICE USE ONLY

Start date: _____ Transponder No: _____ Rate: _____ Code: _____
Account No.: _____ Cancellation Date: _____ Paid Check No: _____ Check Name: _____

SP PLUS NEW MONTHLY PARKING FORM

MONTHLY PAYMENT \$ _____ (Pro Rate \$ _____)
ACTVATION FEES \$ _____
ONE MONTH IN ADVANCE \$ _____ (All parkers will have to pay for next month if signing up after the 15th of the month)
TOTAL \$ _____

MANAGER'S SIGNATURE _____ DATE _____

Please Email Completed Forms To John Healy at: johealy@spplus.com