

Dear Students,

As announced on October 26, the operations of the physical bookstore spaces on Mies Campus and at Conviser Law Center have permanently closed. We are pleased to share that the new Illinois Tech Virtual Bookstore, powered by BNC Services, is now open! Effective immediately, you are invited to visit the new bookstore <u>website</u> and select textbook and course materials for spring 2024.

Quick Tips Regarding Your Virtual Bookstore

Your bookstore is tailored, built around a course-driven system that ensures you order and receive the correct books, right on time. Your textbooks and course materials are shipped from a state-of-the-art warehouse.

As you purchase your course materials, keep your eyes open for Guaranteed Buyback titles. When you select these in-demand items, you will see the minimum amount of money returned when you sell your books back.

Limited Time Free Shipping Offer

You now have the flexibility to order books directly to your home or your preferred campus. If you choose to have your books delivered to Mies Campus or Conviser Law Center, shipping is free. To qualify for free shipping, your order must be submitted by December 27, 2023. Books delivered to campus will be distributed in January. You will receive an email when your books are ready for pickup on campus including the location details. After December 27, there is free standard shipping for orders over \$59 and a \$10 flat shipping rate via UPS Ground.

To order:

Visit the Illinois Tech Virtual Bookstore.

Logging in: As a first time user of the site, you may bypass the login feature in the top menu and will be prompted to create an account at checkout.

Course selection: There are two options: you may either select courses from your schedule and add them individually, or select "Show All Courses" and check the ones you want to review and add to your cart.

Optional items: BNC Virtual may suggest optional related materials. Feel free to click "No Thanks" to continue to checkout.

Book vouchers: The option to apply a Book Advance (Financial Aid Voucher) toward your purchase will present during checkout. Eligible students will receive their access code by email from BNC Services. Questions regarding eligibility can be directed to Student Accounting at <u>sa@iit.edu</u>.

Returning books: Visit the Help Center to learn more about returns, shipping, and other support information.

Customer service: The BNC Services customer contact center is ready to help with your orders or answer your questions. Email them at customerservice@bncservices.com or call 800.325.3252.

Please reach out to the Office of the Dean of Students at dos@iit.edu with questions. We look forward to supporting student success through these initiatives.

Sincerely,

Katherine Stetz

Vice Provost for Student Affairs and Dean of Students