

**U.S. DEPARTMENT OF HOMELAND SECURITY**  
**Customs and Border Protection – Office of Associate Chief Counsel**  
**610 S. Canal St., Ste. 767**  
**Chicago, IL 60607**

The Office of the Associate Chief Counsel provides legal advice to, and legal representation for, U.S. Customs and Border Protection (CBP) in a wide range of matters relating to the diverse activities and functions of the Agency. These areas include international trade, immigration, seizures and forfeitures of contraband and IPR infringing merchandise, ethics, and labor and employment matters.

- Application Materials:** Students interested in being considered for an extern position should submit a cover letter, resume, and writing sample to: [associatechiefcounselchicago@cbp.dhs.gov](mailto:associatechiefcounselchicago@cbp.dhs.gov)
- Qualifications:** The positions are open to applicants in their second or third year of law school with a GPA of 3.0 or better in their last semester of legal studies. The positions are unpaid, but the law student may earn academic credit for the externship. Applicants must be a United States citizen. Law students selected by the Office of Associate Chief Counsel will be required to complete a background investigation.
- Application Deadline:** For the spring 2026 term, applications must be submitted by close of business on September 26, 2025.
- Time Requirement:** 10 weeks minimum, 15-20 hours per week
- Assignments:** The law student will perform legal research and, depending upon current work demands, will draft pleadings and memoranda, prepare litigation reports, declarations, discovery and other documents.

For general information about CBP, please go to [www.cbp.gov](http://www.cbp.gov). For specific questions about the externship email [associatechiefcounselchicago@cbp.dhs.gov](mailto:associatechiefcounselchicago@cbp.dhs.gov).