

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, CHANCERY DIVISION
GENERAL CHANCERY SECTION**

JUDICIAL EXTERNSHIP POSTING - AUTUMN 2026

**Judge William B. Sullivan
Calendar 15
Courtroom 2410**

Externship Site: Chambers of Judge William B. Sullivan (Circuit Court of Cook County, Chancery Division, General Chancery Section)

Job Position: Judicial Externship

Job Phase: During JD

Time Commitment: Part-Time/Full-Time Flexible (Autumn 2026)

Location: Hybrid; in-person at the Richard J. Daley Center (50 West Washington Street, Chicago, Illinois 60602); court calls via Zoom; some in-person court

Experience: No prior experience needed

Practice Area: Real Estate; Mortgage Foreclosure; Civil Litigation; Commercial Litigation; Real Estate Litigation; Complex Litigation; Secured Transactions

Work Authorization: Permanent United States Resident or United States Citizen

Apply via email to: Both law clerks' email addresses listed below

Required Documents: Cover Letter, Resume, 10-Page (max) Writing Sample, and Unofficial Transcript (all as PDF documents)

Application Deadline: None

Start Date: August 2026 (or as agreed to by the student and judicial law clerks)

Student Eligibility: Student at an ABA Accredited Law School; Rising 2L and Above; Top 20% of Class Preferred; if applicable, Journal/Moot Court/Law Review Experience Preferred

General Contacts:

Michael R. Kicinski, Esq.

Judicial Law Clerk to the Honorable William B. Sullivan,
michael.kicinski@cookcountyil.gov, (312) 603-6025

Ellie Persellin, Esq.

Judicial Law Clerk to the Honorable William B. Sullivan,
ellie.persellin@cookcountyil.gov, (312) 603-6677

Job Description:

As a judicial extern, the student will be working directly under Judge Sullivan's law clerks with extensive contact with the judge and the law clerks. Working in General Chancery, students will be exposed to an almost endless array of cases seeking equitable relief including *inter alia* injunctions, class actions, declaratory judgments (especially insurance coverage disputes), contract disputes for specific performance, rescission, and reformation (especially involving real estate), condominium disputes, construction of wills and trusts, constructive trusts and trusteeships,

receiverships, dissolutions of partnerships and corporations, accountings, administrative review appeals, partition actions, quiet title actions, slander of title actions, lien disputes, writs of mandamus, breaches of fiduciary duties, shareholder derivative actions, disgorgement actions, FOIA requests, and much more.

The student will be assigned cases, will read the parties' arguments on motions before the Court, will research applicable law, will write bench memoranda (including oral scripts for rulings from the bench), will orally present opinions on the assigned case, and will discuss the cases with the law clerks and Judge Sullivan to prepare the Court for oral arguments. Additionally, the student will have the opportunity to write multiple opinions and orders, especially on highly time-sensitive motions such as temporary restraining orders and preliminary injunctions. The student may also be assigned to review other materials and help prepare Judge Sullivan for hearings however may be most useful depending on the case. Finally, the student will be able to attend the court calls (via Zoom unless otherwise ordered) daily to hear attorneys argue a variety of cases, including cases the student prepared.

Students, subject to approval by Judge Sullivan, may be able to use their work product including entered opinions drafted by the student as writing samples for future opportunities.

The student will have the chance to work closely in a Judge's chambers to see what it is that Judges do when deciding cases. Work will be split partially in-person and partially remote while Court calls will take place almost entirely on Zoom, pursuant to the prevailing General Administrative Orders and Remote Work Policy of the Office of the Chief Judge and the Presiding Judge of the Chancery Division.

The experience of working with a Judge to see how cases are handled throughout the litigation lifecycle is a unique and invaluable opportunity especially for law students considering applying for judicial clerkships upon graduation, seeking a career in litigation, or who would like to eventually be a judge.

The position is unpaid. In lieu of compensation, class credit may be earned.

To apply for the position, please email your cover letter, resume, unofficial transcript, and a 10-page writing sample (max) to Michael R. Kicinski and Ellie Persellin at michael.kicinski@cookcountyil.gov and ellie.persellin@cookcountyil.gov, respectively, in PDF format.

****Applications will be reviewed on a first-come, first-served basis. Interested students should apply as soon as possible due to the highly competitive nature of the position.****

Please Note: The successful applicant will have to satisfactorily pass a background check and drug screening (including cannabis) prior to starting.